
Special Ketchikan City Council meeting was called to order by Vice-Mayor Zenge at 6:07 p.m., July 10, 2019, with the following members present: Dick Coose, Janalee Gage, Samuel Bergeron, Lew Williams III, David Kiffer, Mark Flora and Mayor Robert Sivertsen (teleconference).

The Pledge of Allegiance was given by all persons in the Ted Ferry Civic Center.

Staff present were Assistant Manager Simpson, Finance Director Newell, Port and Harbors Director Corporon, Assistant Public Works Director Jurzcak, City Attorney Seaver and City Clerk Stanker.

COMMUNICATIONS

Vice-Mayor Zenge noted a laid on the table with Port information from Mr. Jim O'Connell of Bar Harbor, Massachusetts, and she requested public comment to take place after the presentation. No objections were heard.

NEW BUSINESS

Assistant Manager Simpson introduced Louis Ajamil, President of Bermello Ajamil and Partners Inc., (B&A) and said his company is based out of Miami, Florida. She said they specialize in Port development and consulting. She noted the City previously worked with them in 2005. She said last fall the City engaged Bermello Ajamil and Partners, Inc. to perform a market assessment and to provide information on the reconfiguration of City's Ports. She said Mr. Ajamil is here tonight to give a presentation on the request for proposal (RFP) process that the City Council might consider to advance the Port reconfiguration, and to recognize the costs associated with reconfiguration of Berths I and II as prepared by Moffatt and Nichol. She informed the Moffatt and Nichol estimates were higher than the City had initially anticipated.

Vice-Mayor Zenge informed the audience the City Council is seeing this presentation for first time tonight.

Louis Ajamil said he was charged with taking the City Council through this process, and providing the Council information needed to possibly proceed with a RFP. He summarized his presentation is to begin with a brief introduction, revisit plans that have already been done from the masterplan and then get into the proposed options.

Mr. Ajamil stated Ketchikan has seen a transformation through different industries from logging, fishing, mining and then the cruise industry started coming with small ships. He stated the cruise ship industries started very organically, little by little. Ketchikan now has a vibrant tourism community and there are positive and negative aspects from this. He said by putting together a thoughtful and proper plan, you can make the right decisions for the City. He continued Alaska is considered a "bucket list" destination and that all cities across Alaska are dealing with the same issues as Ketchikan.

Mr. Ajamil went on to say the forecast for people taking cruises is very good, especially in North America. He said one of the tasks deemed to them was to determine the forecast for Ketchikan, which was presented back in January and those numbers have not changed. He informed the size and length of vessels is growing, which is driving the increase in the industry though there is resurgence in smaller sized vessels as well. He said there is an expected 49% increase in number

of tourists in the next ten years and to handle this capacity Ketchikan will need five berths. He stated Ketchikan needs a community plan to handle growth and improves the quality of life. He discussed the announcement of the Ward Cove Dock Group which shows the industry is finding a way to grow, and these are companies are willing to commit because they want that share of the market. He shared the two options that Ketchikan currently has. He discussed the different budget options the City has before them with different berthing configurations, and the feasibility of each scenario.

Mr. Ajamil informed the Council of the operation of cruise ports, he stated that all ports across the world operate differently. He discussed how private public goals should be aligned to ensure that everyone receives some benefit. He explained how other cities and ports work with ownership and control across the United States. He showed how ports operate with ownership, marketing, scheduling, operations and maintenance. He discussed the historic models of operations, and how the industry is changing today. He said the state of the industry is what the cruise lines are looking for in long-term availability, preferential or exclusive use, and are more willing to work with cities to ensure they receive these benefits. He stated the more risk the investor takes the less revenue the City will receive, and the more risk the less number of bidders. He discussed the investment and development options available for the City. He said based on the information gathered from previous meetings and statements made, the City does not want to enter into more debt, therefore third party funding is needed and a public private partnership (PPP) is the correct approach. He discussed the risk allocation for each option and noted concessions that will need to be made.

Mr. Ajamil indicated the approach moving forward includes the City's stated objectives in selecting a partner. He discussed the selection of a partner and the negotiations the City will need to deliberate. He stated there are major decisions that need to be made and to be included in the RFP. He encouraged the Council to make these decisions quickly and to start on a draft RFP. He highlighted the next steps of the process and the major policy decisions that needed to be made.

The Council took a short recess at 8:10 p.m. and reconvened at 8:17 p.m.

PERSONS TO BE HEARD

Vice-Mayor Zenge informed of a five minute speaking limit for each person.

Mary Stephenson thanked Mr. Ajamil for his presentation. She said she appreciated this piece of the puzzle. She informed it was educational and informative. She stated what is happening in our neighborhoods still needs to be addressed. She provided and read her petition on what she felt are issues that need to be resolved before moving forward, and asked the Council to answer her four questions.

RK Rice indicated the presentation was very informative. He said he appreciated the Council having this discussion in public and not behind closed doors. He said everything that was presented is predicated that the community wants more. He noted Ketchikan is a desired destination and we should not have to pay for any improvements. He stated the negative effects regarding contaminants in Ward Cove. He noted concerns of pollution to our beaches and thanked the Council for listening.

Chris Parks thanked the Council for their time and appreciated the presentation tonight. He said we have the opportunity to expand our cruise ship industry methodically and rational. He cited

"UNAPPROVED" July 10, 2019

current State issues and cuts that are going on. He noted the fishing industry is very limited right now. He stated expanding our Port will give people an opportunity for jobs. He said we have done nothing for two years, and noted we will eventually lose this opportunity to move forward with the cruise industry. He said we should move forward with proper planning, and noted Ketchikan doesn't have anything else out there to support our economy. He said if we don't do anything this community can expect higher taxes and less people living here because they can't afford it.

Wayne Wething spoke regarding the time it takes to get through town. He noted the congestion, and felt the problem was regional and could be discussed with Southeast Conference. He said capping the passenger numbers is not a bad thing. He spoke against the development of the Ward Cove area because it is heavily contaminated.

Roger Stone said he has been in business here for over 40 years. He spoke in support of developing the Port, and noted if you don't grow you die. He felt we have a one shot opportunity to expand our Port to accommodate the industry. He indicated we need a long term plan as there are a lot of things to consider regardless what happens in Ward Cove. He said we should not slow down the process, and we need to keep it moving forward so it is beneficial to the community.

Doug Andrew stated if we slow down this process then we will lose out on this opportunity. He informed people complain about the congestion in the downtown area, but noted that 80% of the cruise ships leave town by 4:00 p.m. He said that tourists are going to come either way, and if we do not move forward one of two things will happen; either the city does nothing or private industry will take over and we will have no say moving forward. He questioned Mr. Ajamil about the costs to the city and citizens.

Cruin MacGriorgair questioned the cost of the project to the city. He suggested taking a step back and putting a halt on the process.

Rob Holston commented on his concerns about cruise ships stirring up sediment out at Ward Cove. He said he wants to ensure a thorough process. He suggested the city allow smaller tour vehicles to utilize the third avenue bypass to alleviate congestion downtown. He stated he owned and operated Lighthouse Excursions in Ward Cove for 19 years and hired local people. He recommended putting in overpasses for the tourists to access the downtown area to help with the traffic flow. He stated the city should figure out the level of sustainability for this town and then work to achieve that.

Deborah Hayden works with Grow Alaska and is advocating comprehensive implementation for passenger dispersal. She said the City also needs to have a global plan and feasibility of tour centers in other parts of town. She questioned whether the environment in Ward Cove is conducive to cruise ships, and noted there is no guarantee that the docks will happen.

Kathy Rousso stated most of what she wanted to say has already been said. She reported the Rainbird Trail is owned by the University, the Borough and the City. She said the part owned by the City is in the worst shape. She indicated she walks the trail often, and has encountered tourists who have wandered off of the trail or had fallen and were hurt. She suggested cruise ship dollars go to maintain the trail.

"UNAPPROVED" July 10, 2019

Clay Keene spoke on behalf of Survey Point Holdings, and informed they have provided the City an alternative option regarding the expansion of Berth I. He stated their proposal would cost considerably less than the suggested options heard here tonight. He indicated the lease between Ketchikan Dock Company and the City is very fair to everyone involved.

Loren Stanton said he is a lifelong citizen of Ketchikan. He said if the City partners with a cruise line then all previous debt should be wiped away. He questioned the terms of the contract, and wants to ensure that the City is making a profit.

Sonja Alvarez stated she has worked as an interpretive guide for the last 15 years. She said people come to Alaska to see the land, and we need to preserve it. She relayed some of the comments that she hears from tourists, and their concerns that the cruise ships have on the land and environment. She said the planning of a new dock needs to be integral with the planning of the Ward Cove docks.

Pete Arntzen stated he has worked in the tourism industry for 25 years. He said he was against Berth IV because it was not what the community wanted. He said any changes to Berth 1 would be a small footprint on the town and community. He stated there are a lot of options for the community to discuss regarding expansion. He indicated partnering with the cruise lines would give away control of the docks, and noted he was against that. He stated if construction happens at Ward Cove, the traffic in town will increase.

Rob Scheer stated he has lived in Ketchikan for 22 years, and moved to Ketchikan for the tourism industry. He feels the City has done a great job with expansion, and the industry has created a tremendous economy for the community. He stated the growth needs to be managed by working with the cruise line industry, in order for this community to stay viable. He encouraged the Council to utilize community members when making decisions regarding the RFP.

Jessica Miles said there are enough cruises ships and tourists coming to Ketchikan, and she did not agree with the Ward Cove Group. She said the cruise ships have been causing damage to our environment, and she is worried about what the future will look like for our children if we allow more cruise ships to come to Ketchikan.

Chuck Slagle said he has been in Ketchikan his whole life. He said the Council should review Survey Point Holdings option they provided in regards to Berth I. He said there is a certain amount of business the City can manage, and we need to be careful about what that will look like for our future. He stated if the Ward Cove Dock Group docks are built than Ketchikan could have competition and potentially lose a lot of profit from the cruise ship industry.

Dave Wieler questioned, how far do we want to go with tourism.

Katrina Jones stated she worked for a local cannery, and fishing this year has been very slow. She said Ketchikan is a tourist attraction, and people want to come here to see the land and our wildlife. She indicated with all of these people coming, the wildlife and fishing are running away.

Paul Jarvi informed he owns a couple local businesses that are opened year round. He would like to see the option from Survey Point Holdings, and he would like the Council to move forward with the RFP.

Beth Antonsen said this is her 16th year as a fishing guide in Ketchikan. She questioned how much water was being used by the tourists and the cruise ships when Ketchikan is currently going through a drought and locals are paying diesel surcharges. She said there was a study done a few years back that showed the ferry passengers spent more money in town than the cruise ship passengers did.

John Stewart said he would like to see us partner with locals versus a company from the outside. He hopes any movement forward will be managed by design versus by crisis. He stated he has not seen anything done to alleviate traffic, and suggested having one-way traffic on the docks. He also said opening the third avenue bypass to all tour buses would help alleviate traffic.

Abby Bradberry stated if we do not expand the docks then someone else will, and the community will lose that revenue. She said we should get ahead of the game and now is time to make a decision and move forward. She said if the docks are not expanded then the cruise ships will bypass Ketchikan and go somewhere else.

**Direction for Preparation of a Request for Proposals (RFP) for
Reconfiguration of Port of Ketchikan Cruise Ship Berth
Facilities, Bermello Ajamil and Partners, Inc.**

Moved by Coose, seconded by Williams the City Council direct staff to develop a Request for Proposals (RFP) for soliciting cruise industry interest in partnering with the City of Ketchikan to move Port of Ketchikan waterside and uplands infrastructure improvements forward as determined appropriate by the City Council; said RFP to be submitted to the City Council for formal consideration and approval.

Councilmember Coose said the Council heard good comments tonight. He informed the City and Council has been working on this issue for over two years. He felt the idea with working with the cruise lines and letting them pay the bill is what will probably happen. He stated the request for proposal (RFP) the Council puts together will be what we want both on the docks and the uplands, and if we don't like the results the Council can turn it down. He went on to say the proposal from Survey Point Holdings is another option to review and take into consideration. He said if someone is willing to pay for it and it doesn't cost the City taxpayers, it would be a good deal. He questioned if the City partners with the cruise lines, will we lose control of our berthing rights and docks.

Mr. Ajamil stated the purpose of the RFP is for the Council to define what level of control you want, and that information will be built into the RFP. He said the proposals received will be based on the terms described in the RFP.

Councilmember Coose cited Ketchikan currently receives 8,000 passengers daily based on 150 days. He stated with four large berths Ketchikan could be looking at a daily passenger count of 14,000. He said the difference between 1.2 million to 1.4 million passengers didn't seem unreasonable, and noted he didn't want unlimited growth in Ketchikan either. He felt the 60 day timeframe on the RFP was too long.

Councilmember Williams said he would be interested to see what the industry was willing to invest into Ketchikan. He stated we have an option from Survey Point Holdings that staff should review with an engineer of their choice. He said he would like to see the actual costs and the pros and cons of their proposal. He indicated the City or the Council doesn't want to give up our

berthing rights. He felt both this proposal and the RFP should be moving along concurrently. He said he wanted this done the right way for the community.

Councilmember Gage questioned if there will be another meeting to give direction to what the terms of the RFP will be.

Councilmember Bergeron thanked everyone for coming tonight. He said he listened very carefully in regards to their comments. He felt the comments were split evenly to step back, pro-development or keeping the status quo. He stated the Council has a decision to make on how to approach this to get the most out of it and still protect our way of life in Ketchikan. He said the proposals tonight definitely have merit. He stated we are very small in comparison with these large ports located in Florida or Washington State. He questioned what will Ketchikan give up for development with an outside market. He stated we do need to remain competitive with a competitive market, and time is not on our side. He said the Council will have to make a decision and not everyone is going to be happy with it.

Vice-Mayor Zenge said the Council has had two meetings now and felt from what she has heard the Council needs to take our time and engage our local people. She said there is lots of money being dangled in front of us, and noted there will be a cost associated with it. She felt at the very least Survey Point Holdings should have a seat at the table to help us through this process as they have an investment in our community.

Councilmember Flora thanked everyone for coming tonight. He quoted a statement from a report B&A had written in 2005. "The holistic development of the town, not just the cruise business" He felt after listening to comments tonight, the City missed that. He said it hasn't been holistic, and has benefited only the people who own businesses geared towards the cruise industry. He felt there is a large segment of the town that has not had adequate representation for the last 20 years as our sidewalks, electrical and infrastructure has all been impacted by these ships. He didn't feel the sales tax collected was adequate and the City has been running in place in regards to our infrastructure. He stated measured and intelligent growth is the way to go as we are a cruise ship town whether we want to be or not. He informed if we don't get it right this time around Ketchikan will not likely be a place our children choose to live.

Councilmember Kiffer indicated we have heard a lot of things from both meetings that were held regarding the Port, and the Council is listening. He said the challenge is if the Council goes in a direction you don't want us to go it doesn't mean we weren't listening. He felt the only way we are going to get anywhere based on the comments is if we find a median. He indicated he remembered comments made ten years ago and it didn't work out so well, but we are back here again and the decision we make today will impact this community's future. He stated we need the help from the community to find where the middle is, and what can be agreed upon to move forward.

Moved by Zenge, seconded by Williams to amend the motion to direct staff to review the option that was presented by Survey Point Holdings.

Assistant Manager Simpson clarified that it is the Council's direction to go through a competitive RFP process concurrently with review of the proposal presented by Survey Point Holdings.

Mayor Sivertsen said he didn't have problem reviewing other plans. He indicated Survey Point Holdings is a partner with the cruise lines, and if we open it up to them we need to include plans

from other companies. He said the Council will take all the plans and proposals into consideration before we make a final decision, and noted whoever we decide to partner with will want to have some input into those plans.

Councilmember Bergeron indicated all these meetings have been very public, and whoever decides to bid on the RFP knows what our budget and preliminary plans are. He stated the Council's decision will be part of the public process. He referenced there was public comments made tonight to work with our local people first.

Councilmember Williams said the proposal with Survey Point Holdings is not to partner with them, but it is an option to reconfigure Berth I at a lesser cost. He felt this option should be reviewed fully and dealt with independent of the RFP. He informed with the RFP we are asking for a partnership with funding to reconfigure the berths. He said he would support the motion.

Councilmember Coose informed the Survey Point Holdings option does not remove the rock pinnacle, and he would not support a plan that didn't remove it. He agreed with Councilmember Williams that they are just offering another option at a lesser cost. He said if there is alternative, then it's worth looking at the next Council meeting, but we need to move forward with the RFP.

Vice-Mayor Zenge added to her amendment a work session for preparation of the RFP, with the consent of the second.

Motion to amend passed with Flora, Zenge, Bergeron, Kiffer, Gage, Williams and Coose voting yea.

Main motion, as amended, passed with Coose, Williams, Gage, Kiffer, Bergeron, Zenge and Flora voting yea.

MAYOR AND COUNCIL COMMENTS

Councilmember Kiffer thanked everyone for coming tonight, and noted there will be future meetings for more discussion.

Councilmember Coose thanked everyone for coming and for their comments tonight.

Councilmember Gage thanked everyone for coming and echoed Councilmember Kiffer's comments regarding finding our middle. She stated she grew up here and understands both sides of the fence, but somewhere there has to be a middle where we can all work together.

ADJOURNMENT

As there was no further business, the Council adjourned at 9:20 p.m.

Judy Zenge, Vice-Mayor

ATTEST:

Kim Stanker, MMC
City Clerk

"UNAPPROVED"

July 17, 2019

Special Ketchikan City Council meeting was called to order by Vice-Mayor Zenge at 7:00 p.m., July 17, 2019, with the following members present: Dick Coose, Janalee Gage, Samuel Bergeron, Lew Williams III, David Kiffer, Mark Flora and Mayor Robert Sivertsen (teleconference).

The Pledge of Allegiance was given by all persons in the Ted Ferry Civic Center.

Staff present were Assistant Manager Simpson, Finance Director Newell, Port and Harbors Director Corporon, Public Works Director Hilson, Fire Chief Hoage, Solid Waste Superintendent Neeley, Electric Division Manager Donato, Electric Division System Engineering Manager Bynum, Senior Project Engineer Holstrom, Wastewater Supervisor Mulder, Garage Supervisor Langley, City Attorney Seaver and City Clerk Stanker.

COMMUNICATIONS - None

PERSONS TO BE HEARD

Dave Reaves thanked the Mayor and Council for the opportunity to comment tonight and for their services to the community. He said he was here tonight on behalf of over 150 City and KPU employees to talk about the wage study that has been in development for some time. He asked if it was fair to these employees to wait over five years to receive fair and competitive wages and benefits. He expressed his concern about the amount of time that has passed in order to address this issue, and the study done by Ralph Andersen & Associates (RA) seemed to be using different internal alignment and salary study rational than ones used in 2007 and 2014. He said I.B.E.W. has offered to share information many times regarding employees and like classifications, and remain willing to do this. He stated the employees are only asking to be fairly compensated in comparison to other utilities, Cities and Boroughs and those working in like classifications. He urged the Council to require RA to use the same internal alignment and salary study as they did in 2014, and expedite the completion and implementation of the wage study.

Jay Rhodes, representing the I.B.E.W, indicated there are aspects of the 2019 compensation study that don't make any sense. He was happy to hear that managers and employees had the opportunity to submit comments and meet with RA over the past few days. He said he had questions regarding the results of the 2019 Study, as it seems to be inconsistent with the 2014 Study. He noted positions that were low in 2014 Study are now within the median on the 2019 Study, and the wages for those positions have changed at the same rate. He stated there were numerous inconsistency with the two studies that he would like addressed. He informed it takes some of the City employees on the wage and grade table roughly 18 years from their starting wage to get to the median, where they should be. He noted this is virtually their entire working career. He offered the Council information and market comparables within the State and from I.B.E.W.

Mary Stephenson cited information she read in a recent article in the newspaper that indicated the funding for the compensation study would come from City reserves and a property tax increase. She felt it didn't seem fair to the employee that in order to get a raise there would have to be tax increases. She also cited State budget cuts that will affect Ketchikan. She urged the Mayor and Council to call these entities that are affected by these cuts to see what can be done financially. She thanked the Council for their time.

NEW BUSINESS

Presentation of the City of Ketchikan and KPU Compensation Plan Update – Ralph Andersen & Associates

Doug Johnson, Vice President of Ralph Andersen & Associates (RA), said he was here tonight with a power point presentation on the City's 2019 Compensation Study. He provided in his presentation information regarding:

- Study Process/Scope
- Purpose of Compensation Surveys
- Market Conditions – 2019
- Survey Agencies
- Market Summary
- Salary Range Analysis
- Implementation

Councilmember Flora said he wasn't on the Council when the 2014 Compensation Study was done, and questioned the comments made earlier regarding the internal alignment between the 2014 to 2019 Compensation Study.

Mr. Johnson said he didn't think there were many internal alignment issues, and noted those few have been brought to his attention. He stated this information will be researched and an updated document will be provided to the Council. He indicated if he overlaid the 2014 and 2019 studies he was fairly confident that 85 to 90 percent of it is much the same.

Councilmember Gage said she has compared both compensation studies, and noted it would have been nice if they were aligned to make it easier to compare both studies. She said the way it is written now, it is as two different reports, and it is very frustrating when you can't line them up and compare straight across the board.

Mr. Johnson felt that happened because five years is too long between studies. He said because of the extended time frame, the data points and internal alignments are going to shift and change. He indicated if there is a need for that type of document, it would not be difficult for RA to prepare.

Vice-Mayor Zenge questioned if the salary setting rational that was discussed has changed.

Mr. Johnson said that was correct and felt of the 140 to 150 job titles there may be a dozen that had a significant shift, and noted not all of those are negative. He informed some of those shifts actually benefit the job or classification from an employee perspective. He indicated it should not take him more than a couple weeks to research and provide to the Human Resources Department with a document that responds to all the issues that were raised, and noted he could add also a document regarding the shifting of internal alignment.

Councilmember Flora questioned when Council will be able to review the letters from employees to RA, and noted we need to see them as soon as possible.

"UNAPPROVED"

July 17, 2019

Assistant Manager Simpson said it was staffs intent to release those comments made by staff and managers to the Council when the revised document was received back by RA. She informed staff can provide those in advance of the final document from RA with Council's direction.

Councilmember Flora requested the comments be released to the Council as soon as possible, he didn't feel Council needed to wait for the final document from RA.

Councilmember Gage clarified RA would provide an overlay so Council can see the lineup with both studies.

Vice-Mayor Zenge questioned when the Council would be able to hold a special meeting to discuss the revised study.

Assistant Manager Simpson suggested after the second meeting in August.

Doug Anderson said he hasn't had a chance to fully research the requests to know the impacts or changes. He indicated it was a relatively small group of positions in terms of those issues. He stated there could be some changes, but he would not know until he finished his research.

Councilmember Williams requested staff to schedule an executive session for the first meeting in August because he has some questions which may have an adverse effect on the City; and no objections were heard.

Assistant Manager Simpson said she could provide the Council with the comments received by employees and managers in advance of that meeting.

Councilmember Flora questioned whether this discussion would need to take place at a regular meeting or will a special meeting need to be scheduled. He said he has concerns that this topic will require additional time and a regular meeting may not support that.

Assistant Manager Simpson clarified the Councils expectation is to discuss the revised document provided by RA at the meeting of August 15, 2019, or does the Council want to schedule a special meeting.

Vice-Mayor Zenge asked if the Council had any objections to hold a special meeting for discussion of the 2019 Compensation Study on either August 21 or 22, 2019; and no objections were heard.

MAYOR AND COUNCIL COMMENTS - None

ADJOURNMENT

As there was no further business, the Council adjourned at 7:40 p.m.

Judy Zenge, Vice-Mayor

ATTEST:

Kim Stanker, MMC
City Clerk

"UNAPPROVED"

July 18, 2019

Regular Ketchikan City Council meeting was called to order by Vice-Mayor Judy Zenge at 7:00 p.m., July 18, 2019, with the following members present: David Kiffer, Dick Coose, Samuel Bergeron, Lew Williams III, Janalee Gage, Mark Flora. Mayor Robert Sivertsen was absent.

The Pledge of Allegiance was given by all persons in the Chambers.

Staff present were Assistant Manager Simpson, Public Works Director Hilson, Port & Harbors Director Corporon, Finance Director Newell, Electric Division Manager Donato, Police Chief White, Water Division Manager Kleinegger, City Attorney Seaver, Museum Director Maxwell, Assistant Fire Chief Brainard, Fire Marshall Buchanan, Electric Division Operations Manager Adams and City Clerk Stanker.

PUBLIC HEARING

PUBLIC HEARING ON RESOLUTION NO. 19-2743 - AMENDING THE 2019 GENERAL GOVERNMENT OPERATING AND CAPITAL BUDGET TO PROVIDE A SUPPLEMENTAL APPROPRIATION FOR THE PUBLIC HEALTH DIVISION IN THE AMOUNT OF \$95,880

Vice-Mayor Zenge called for the public hearing on Resolution No. 19-2743 to order at 7:01 p.m. and requested public testimony.

As there was no public testimony, Vice-Mayor Zenge declared the public hearing closed at 7:01 p.m.

COMMUNICATIONS

Vice-Mayor Zenge said there were two laid on the table, including: information on the resignation of Steven Villano, curator of exhibits and supplemental information in regards to the declaration of a public emergency on the Schoenbar Road water main leak.

PERSONS TO BE HEARD

Ruth Dulin made a statement regarding issues she has had with the response of the Ketchikan Police Department to her residence. She cited there was no handicap access to the Police Department and felt that was illegal. She informed of several abusive incidents she has had with her husband, and has had to file a restraining order on him.

Assistant Fire Chief Brainard introduced the new City Fire Marshall Andrea Buchanan.

Fire Marshall Buchanan thanked the Council for this unbelievable opportunity to serve as the City's Fire Marshall. She said without a doubt the open arms and hospitality she has received has been overwhelming. She stated she looked forward to being a part of Ketchikan and making it resilient and safe. She informed coming from Washington DC was a culture shock. She said she knew she was home today when she went into the post office and didn't spend three hours there. She noted she believed in total transparency as a fire marshall, and thanked the Council for their time.

Councilmember Bergeron welcomed Ms. Buchanan to Ketchikan. He asked how she felt about fireworks in the City limits.

"UNAPPROVED" July 18, 2019

Fire Marshall Buchanan said where she came from all fireworks, sparklers and snap pops were banned in the City. She noted she was back and forth on the issue, but there can be a happy medium. She indicated she would be happy to have this decision at a later date.

Dee Wright said she was here tonight to introduce her new business called WF Maddens. She said it was a family entertainment center and was alcohol and smoke free. She noted it was kid and family friendly. She said it was located in the old church on First Avenue. She indicated currently there is no place for the kids to go in Ketchikan. She informed they are open for business.

Stephen Bradford said he represented the Ward Cove Group and invited the Council to a public open house. He informed the reasons for the lack of information being disseminated out to the community. He stated a project of this magnitude involves private parties and non-public funding which is subject to some confidentiality and non-disclosure agreements. He noted the group can now start sharing with the Community the details of the project that is envisioned for Ward Cove. He said the group felt it was a project that will benefit Ketchikan and the surrounding communities. He indicated when they have a firm date on the open house, he will notify the assistant manager and the clerk's offices with this information.

Terrence Robbins said he came tonight because of the joint resolution on the agenda for tonight. He informed the Borough Assembly proposed a resolution instead of the Tobacco 21 Initiative because of enforcement issues. He felt the Borough Assembly would pass the Tobacco 21 once a plan of enforcement is submitted and reviewed.

CONSENT AGENDA

Vice-Mayor Zenge suggested moving a couple items to the Consent Agenda, including: Ordinance No. 19-1893 prohibiting "Micromobility Devices"; Resolution No. 19-2745 approving a cooperative agreement for the installation of a recreational boat sewage pumpout station in Bar Harbor South; Exempting procurement of Bailey Generator No. 3 piston/cylinder liner parts from the competitive bidding quotation requirements with Fairbanks Morse, LLC; award of Contract No. 19-06 regarding water meters for business and commercial customers with Ketchikan Mechanical, Inc. and declaration of a public emergency in regards to the Schoenbar water main leak and the reconstruction required to restore the water main and road. No objections were heard.

Approval of Minutes

Moved by Williams, seconded by Kiffer the City Council approve the minutes from the regular City Council meeting of July 8, 2019.

Motion Passed with Gage, Coose, Kiffer, Bergeron, Flora, Williams and Zenge voting yea.

Three-Year Memorandum of Agreement for Berth III Off-Season Berthing – Alaska Marine Highway System

Moved by Williams, seconded by Kiffer the City Council approve the three-year Memorandum of Agreement between the City of Ketchikan and the Alaska Marine Highway System for Berth III off-season berthing and direct the city manager and the port & harbors director to execute the agreement on behalf of the City Council.

Motion Passed with Gage, Coose, Kiffer, Bergeron, Flora, Williams and Zenge voting yea.

"UNAPPROVED"

July 18, 2019

Resolution No. 19-2742 – An Application for Municipal Harbor Facility Grant Program Funding for the Replacement of Bar Harbor North Ramp 3; Agreeing to Provide for Local Maintenance of Such Funded Improvements as Required

Moved by Williams, seconded by Kiffer the City Council approve Resolution No. 19-2742 authorizing an application for Municipal Harbor Facility Grant Program Funding for the replacement of Bar Harbor North Ramp 3; agree to provide for local maintenance of such funding improvements as required; and establish an effective date.

Motion Passed with Gage, Coose, Kiffer, Bergeron, Flora, Williams and Zenge voting yea.

Budget Transfer – Police Department Alert, Lockdown, Inform, Counter, Evacuate (ALICE) Training

Moved by Williams, seconded by Kiffer the City Council authorize the city manager to transfer \$4,860 from Appropriated Reserves of the Forfeitures and Seizures Fund to the Police Department's 2019 Operating and Capital Budget Training and Education Account No. 600.03 in order to fund ALICE training for eight officers.

Motion Passed with Gage, Coose, Kiffer, Bergeron, Flora, Williams and Zenge voting yea.

Resolution No. 19-2744 – Supporting a Grant Application to the Office of History and Archaeology for the Purpose of Funding a Historic Preservation Plan Draft

Moved by Williams, seconded by Kiffer the City Council approve Resolution No. 19-2744 supporting a grant application to the Office of History and Archaeology for the purpose of funding a historic preservation plan draft; and establish an effective date.

Motion Passed with Gage, Coose, Kiffer, Bergeron, Flora, Williams and Zenge voting yea.

Award of 2019-2022 Insurance Broker Service Agreement to Davies-Barry Insurance and Alliant Insurance Service

Moved by Williams, seconded by Kiffer the City Council award the 2019-2022 Insurance Broker Service Agreement to Davies-Barry Insurance and Alliant Insurance Services in the amount of \$70,000 per year for a total contract amount of \$210,000, and authorize the city manager to execute the agreement on behalf of the City Council.

Motion Passed with Gage, Coose, Kiffer, Bergeron, Flora, Williams and Zenge voting yea.

Revocable and Limited Permit to Work on or Encroach Upon the Platted Right-of-Way – 301/303/305 Bawden Street

Moved by Williams, seconded by Kiffer the City Council approve the Revocable and Limited Permit to Work on or Encroach Upon the Platted Right-of-Way, for KASS Properties, LLC to perform work on a portion of its building located at 301/303/305 Bawden Street and authorize the city manager to execute the permit on behalf of the City Council.

Motion Passed with Gage, Coose, Kiffer, Bergeron, Flora, Williams and Zenge voting yea.

Resolution No. 19-2743 – Amending the 2019 General Government Operating and Capital Budget to Provide a Supplemental Appropriation for the Public Health Department in the Amount of \$95,880

Moved by Williams, seconded by Kiffer the City Council approve Resolution No. 19-2743 amending the 2019 General Government Operating and Capital Budget to provide a supplemental appropriation for the Public Health Department in the amount of \$95,880; and establishing an effective date.

Motion Passed with Gage, Coose, Kiffer, Bergeron, Flora, Williams and Zenge voting yea.

Ordinance No. 19-1893 – Adding a New Chapter 10.20 Entitled “Micromobility Devices” to the Ketchikan Municipal Code – Second Reading

Copies of Ordinance No. 19-1893 were available for all persons present.

Moved by Williams, seconded by Kiffer the City Council approve as amended in second reading Ordinance No. 19-1893 adding a new Chapter 10.20 entitled “Micromobility Devices” to the Ketchikan Municipal Code; and establishing an effective date.

Motion Passed with Gage, Coose, Kiffer, Bergeron, Flora, Williams and Zenge voting yea.

Resolution No. 19-2745 – Approving a Cooperative Agreement Between the State of Alaska Department of Fish and Game and the City of Ketchikan for Installation of a Recreational Boat Sewage Pumpout Station in Bar Harbor South

Moved by Williams, seconded by Kiffer the City Council approve Resolution No. 19-2745 approving a cooperative agreement between the State of Alaska Department of Fish and Game, Division of Sport Fish (ADF&G) and the City of Ketchikan for the installation of a recreational boat sewage pumpout station in Bar Harbor South; direct the city manager to execute the agreement on behalf of the City Council; and establish an effective date.

Motion Passed with Gage, Coose, Kiffer, Bergeron, Flora, Williams and Zenge voting yea.

Exempting the Procurement of Bailey Generator No. 3 Refurbishment Piston/Cylinder Liner Parts from the Competitive Bidding/Written Quotation Requirements of the Ketchikan Municipal Code – Fairbanks Morse, LLC

Moved by Williams, seconded by Kiffer pursuant to subparagraph 6 of Section 3.12.050(a) of the Ketchikan Municipal Code, the City Council exempt the procurement of Bailey Generator No. 3 refurbishment piston/cylinder liner parts from the competitive bidding/written quotation requirements of the Ketchikan Municipal Code; authorize the general manager to purchase such refurbishment parts from Fairbanks Morse, LLC at a cost not to exceed \$499,483.15; and

"UNAPPROVED"

July 18, 2019

approve funding from the Electric Division's 2019 Bailey Unit No. 3 Rehabilitation Capital Account.

Motion Passed with Gage, Coose, Kiffer, Bergeron, Flora, Williams and Zenge voting yea.

Contract No. 19-06 – Water Meters for Business & Commercial Customers – Ketchikan Mechanical, Inc.

Moved by Williams, seconded by Kiffer the City Council approve Contract No. 19-06 – Water Meters for Business & Commercial Customers, between the City and Ketchikan Mechanical, Inc. in the amount of \$410,332.29; establish a ten percent contingency of \$41,033.23 bringing the total cost to \$451,365.52; authorize funding from the Water Division's and Wastewater Division's respective Water Meters – Business and Commercial Customers Capital Accounts in the amounts of \$225,682.76 respectively; and direct the general manager to execute the contract documents on behalf of the City Council.

Motion Passed with Gage, Coose, Kiffer, Bergeron, Flora, Williams and Zenge voting yea.

Declaration of Public Emergency – Schoenbar Road Water Main Leak and the Reconstruction Required to Restore the Water Main and Road; and Request for Authorization Without Competitive Bidding and/or Quotes for the Repairs Required to Restore and Reconstruct the Schoenbar Road Water Main and Roadway.

Moved by Williams, seconded by Kiffer pursuant to Section 3.12.035(d)(5) of the Ketchikan Municipal Code, the City Council declare the Schoenbar Road water main leak of July 12, 2019 and the reconstruction required to restore the water main and road as a public emergency; direct the general manager to proceed with the procurement of such contractors, equipment and materials as necessary to repair the Schoenbar Road water main and reconstruct the roadway upon completion of the repair.

Motion Passed with Gage, Coose, Kiffer, Bergeron, Flora, Williams and Zenge voting yea.

UNFINISHED BUSINESS - None

NEW BUSINESS

Discussion of PeaceHealth Ketchikan Medical Center Community Health Board Reports to the Ketchikan City Council – Councilmember Flora

Councilmember Flora felt he misconstrued the report that was given by the medical center community health board. He said the Council needs to have a plan to get with the board and discuss how often the Council will receive updates, and what the content will be. He stated we need to get this mechanism in place. He said he would like to see the board involved for their input.

"UNAPPROVED" July 18, 2019

Mr. Freysinger, Chief Administration Officer for PeaceHealth Medical Center, said following the joint meeting that was held in March an outline was developed for a communication plan between the Council and the health board. He stated they met the beginning of May with staff from the City and together reviewed the plan. He said City staff supported the plan, and the board then started the implementation. He informed the plan was to provide regular written updates, and then on a quarterly basis come to a Council meeting to give a presentation with the board members present so there is opportunity for engagement, conversation and to hear public comment. He said the board realized it was a work progress.

Councilmember Flora said based on the information given by Mr. Freysinger he would modify his comments because the plan seems to be with the manager and the mayor. He noted there are substantial differences here, and perhaps the Council should schedule a meeting to come to a consensus of what the Council would like to see in the plan. He said then the Council can meet with the health board to craft a plan that is collaborative in nature. He indicated he will request this issue be placed as a future agenda item.

Councilmember Bergeron thanked Mr. Freysinger for coming tonight. He said the Council is interested in providing good communications. He felt several Councilmembers at the table are committed to PeaceHealth, and are interested in what the hospital is doing for our community. He said he was proud of PeaceHealth in regards to some of their different departments, and that hasn't gone unnoticed.

Resolution No. 19-2746 – Approving a resolution of the Assembly of the Ketchikan Gateway Borough and Council of the City of Ketchikan, Urging the State of Alaska to Raise the Legal Age for the Purchase of Tobacco from 19 to 21

Moved by Bergeron, seconded by Kiffer the City Council approve Resolution No. 19-2746 urging the State of Alaska to raise the legal age for the purchase of tobacco from 19 to 21; and establish an effective date.

Councilmember Williams said he doesn't want to tell a 19 year old person what they can and can't do, and felt they were old enough to make that decision. He noted he would not support this resolution.

Councilmember Bergeron said he can appreciate Councilmember Williams's comments. He said when we look at what tobacco is and current vaping products on the market that are even more harmful than regular tobacco products, that this is a step in the right direction and would be voting in the affirmative.

Councilmember Gage informed the Tobacco 12 Initiative would help the kids who turn 19 who are still in high school and are being asked to buy cigarettes for their younger friends. She informed that Walmart has changed their sale age to 21 throughout all their stores. She said she would like to see a letter of support attached to the resolution. She noted PeaceHealth and KIC were also writing letters to the legislature in support of the Tobacco 21 Initiative.

Assistant Manager Simpson informed this joint resolution will be sent to our State legislators, but if you would like an additional letter accompanying the resolution to further state our support, staff can do that. She indicated the resolution would be the statement.

"UNAPPROVED" July 18, 2019

Councilmember Kiffer said he is more concerned with the harmful effects of E-cigarettes and JUUL products. He felt anything the Council can do to put a stop gap in, is a good idea.

Motion Passed with Kiffer, Coose, Gage, Zenge, Flora and Bergeron voting yea; Williams voting nay.

APPROVAL OF VOUCHERS

Moved by Flora, seconded by Bergeron for approval of vouchers to Ketchikan Daily News in the amount of \$1,049.78.

Motion passed with Flora, Kiffer, Coose, Gage, Bergeron and Zenge voting yea; Williams abstaining.

CITY MANAGER'S REPORT

Assistant Manager Simpson asked for additional input from the Council in regards to a letter of support for crosswalk improvements the Alaska State Department of Transportation & Public Facilities (DOT & PF) will be implementing at the Stedman and Deermount intersection.

Councilmember Coose questioned the value of the Bulbouts, but that is a DOT & PF problem. He indicated he was driving through that intersection, and noticed a pedestrian hit the switch to cross so he slowed down. He noted the flashing lights were hard to see and need to be brighter.

Public Works Director Hilson clarified Councilmember Coose's comments as to the existing push button pedestrian crossing. He said he appreciated his feedback, and would look in to it. He informed the City cannot add to the existing light, but could possibly switch it out to a permitted type of sign.

Councilmember Kiffer said the City lost the option for a stop light at that corner with the State. He said we still have an issue with the drivers turning up Deermount Street without looking. He noted he has watched people in the crosswalk dive out of the way of traffic. He questioned if there was a way to slow the traffic down in that area. He noted the new boat business there has also impacted the traffic flow with their boats and trailers.

Public Works Director Hilson said he would have to refer this issue to the Department of Transportation's Safety Engineer.

Councilmember Williams questioned when SECON would start working downtown again.

Public Works Director Hilson informed the paving crew was delayed on another job out of town. He said he had a call out to them with some concerns that were raised regarding the condition of the potholes near the tunnel and down by the light. He informed in regards to the Stedman / Deermount Street intersection there are very specific standards to determine whether a traffic signal is warranted or not. He indicated we can ask the DOT&PF to study this area, but he would not be surprised if they came back and said, you install and maintain it. He noted the City currently does not maintain any of the traffic signals in Ketchikan.

"UNAPPROVED"

July 18, 2019

Vice-Mayor Zenge noted the City needs to do a better job regarding crosswalks. She said she has received quite a few calls about the Madison and Tongass intersection crosswalk. She felt the City needs to evaluation all City crosswalks, and try to figure out what we can do better in those areas.

Assistant Manager Simpson reminded the Council City Manager Amylon would be returning for the August 1, 2019 meeting.

Schedule of General Government and KPU Appropriated Reserves Through the City Council Meeting of July 8, 2019

In her report, Assistant Manager Simpson provided the Council a schedule of the current balance of Appropriated Reserves of the General Government and KPU through July 8, 2019.

Alaska Department of Environmental Conservation (ADEC) Beach Monitoring Results

Assistant Manager Simpson provided for Council review a memorandum from Assistant Public Works Director Jurczak information regarding summer beach monitoring program and test results from the Alaska Department of Environmental Conservation.

2019 Cruise Ship Passenger Traffic Report No. 1

Assistant Manager Simpson copied the Council with a memorandum from Finance Director Newell which detailed the 2019 cruise ship passenger counts so far in 2019, as well as statistical information for passenger counts over the last ten years.

2019 Sales Tax Report No. 4

Assistant Manager Simpson transmitted for Council review a memorandum from Finance Director Newell regarding the 2019 sales tax collections.

Tongass Highway Cross Walk Improvements – Deermount/Stedman Street

Assistant Manager Simpson provided for Council review a memorandum from Assistant Public Works Director Jurczak regarding the status of the Deermount/Stedman Street pedestrian improvements for which ADOT& PF has received Federal Highway Safety grant funding.

Preparation of a Request for Proposals (RFP) for Reconfiguration of Port of Ketchikan Cruise Ship Berth Facilities

Assistant Manager Simpson informed the Council of staff's preparation of a RFP for reconfiguration of Port of Ketchikan cruise ship berth facilities as directed from the special City Council meeting of July 10, 2019. She asked Council for clarification and direction in regards to the discussion of various work sessions and meetings moving forward. She informed the concept from Survey Point Holdings was received yesterday, and would be forth coming to the Council, Port & Harbors Advisory Board and Bermello Ajamil and Partners, Inc. for review. She

"UNAPPROVED" July 18, 2019

questioned whether the work session with Survey Point Holdings was to take place prior to or concurrently with the next step of discussion with our Port consultant regarding the RFP process.

Councilmember Bergeron felt this information needs to be put out there as soon as possible. He said the conversation with Survey Point Holdings needs to be public as well. He indicated it was a good idea to have a conversation with the consultants to get ideas regarding the cost. He felt we have an obligation to take as much time as this issue needs. He noted the Council needs to thoroughly examine what Survey Point Holdings is presenting, and then have a discussion with our consultant. He said he would like to see a matrix put together with the compiled information and what would happen with each scenario.

Councilmember Gage indicated the Council should meet first for a discussion to go over the items the Council wants to see in the request for proposal.

Councilmember Flora agreed with Councilmember Gage, he reported it was agreed upon from the meeting of July 10th that the Survey Point Holdings Berth I option and the RFP would run concurrently. He said as the information is disseminated to the Council then that meeting can be organized. He noted in regards to the RFP, the input from the Port & Harbors Advisory Board is welcome, but he felt the RFP is two distinct discussions, and they should only be included in part of it. He referenced the Council has had two public forums, and it's obvious where the town is as far as those in favor of expansion and those with serious concerns. He said he has received comments from people that are concerned with the impacts to the community regarding expansion that don't benefit from the industry. He cited some of those concerns were in regards to placing a cap on the number of passengers, environmental impacts and quality of life. He pointed out he has been talking about this since he was elected, and agreed with Councilmember Gage's comments that before we meet with our consultant, the Council should have a meeting to discuss the portion of the RFP that reflects the concerns of the community. He referenced in the original proposal the upland development figure was \$20 million and overnight that changed to \$35 million. He stated until we have consensus within the Council, he didn't feel we should ask the consultant to advocate for us. He felt the Council should schedule a work session at the first available opportunity where the Council can discuss the upland development part of the RFP.

Councilmember Williams agreed with Councilmember Flora's comments that the Council should meet first, because his vision is probably different than everyone else's vision. He said we should see what everyone is thinking, and how this will impact the community. He felt in regards to the concept that Survey Point Holdings and Chuck Pool provided, that everyone should receive a copy to review. He felt before the RFP meeting, the Council should have them come to a regular meeting to explain their idea and how it can best work for the City.

Councilmember Kiffer said his main concern is we have had two special meetings and about six hours of public comment, and he wants to make sure we structure a meeting where we have time to go over the issue, not a meeting where we sit and hear more public comment.

Councilmember Coose agreed with Councilmember Flora's comments about a discussion as a group to figure out what we would like the cruise industry to improve, especially areas that we do not have funding for. He felt Survey Point Holdings is only one option for Berth I, and the RFP with give the Council a second option to consider. He indicated the meeting with Survey Point Holdings should be scheduled in with a regular meeting. He had concerns about the delays that have occurred for the past five years. He stated it's time for the Council as leaders to do

"UNAPPROVED" July 18, 2019

something about it. He informed the RFP needs to go out as soon as possible, and suggested the consultant write it for Council review, and then we can take items out and put items in before it's released officially.

Councilmember Flora echoed comments made by other Councilmembers. He didn't see any reason to wait until we meet with Survey Point Holdings for the Council to discuss what the RFP should look like. He said these are two distinct topics and should be addressed as such. The Council agreed from the last meeting to run the RFP and review Survey Point Holdings option concurrently. He said he is concerned this discussion will turn into a discussion about the Port and stop 60 yards from the Port, and he didn't want to see that happen. He said the people who spoke at those meetings made their concerns pretty clear. He said the Council represents those vested in the industry and those not in the industry equally, and unfortunately whatever decision the Council makes will upset some folks. He pointed out there is no perfect solution. He said Councilmember Coose is correct, the Council needs to get to work and make some decisions.

Vice-Mayor Zenge clarified Council's direction is to hold a meeting for discussion regarding the funding outside the Port that was described in the presentation in an amount of \$35 million.

Councilmember Bergeron clarified the \$35 million dollars was just an estimate. He said this is all part of a larger conversation about where this is going. He pointed out issues the town is facing such as crosswalks and fumes from the buses causing pollution. He said he couldn't imagine what Ketchikan will look like when we include Ward Cove into the mix, plus our expansion. He said the consultant mentioned during the presentation that all of Ketchikan is the Port and we need to begin looking at Ketchikan as that, then we can allocate funds to our infrastructure, crosswalks, pot holes and all the things the Council would like to address.

Assistant Manager Simpson addressed the topic of the \$35 million dollars that had been identified for uplands projects. She indicated that figure came from a discussion by staff regarding all the ideas that had been put out there over the years for uplands. She noted they did not have hard figures for any of those projects, but the proposed issues have been discussed at length over the years.

Councilmember Gage stated our garbage, sewers and water systems all need to be considered in this.

Assistant Manager Simpson asked the Council for dates to hold special meetings.

[Clerks Note: It was the consensus of the Council to hold a special meeting regarding uplands planning on Wednesday, July 24, 2019; on Tuesday, August 6, 2019 meet with Port Consultant regarding the RFP; Thursday, August 22, 2019 address the compensation plan. Discussion regarding Survey Point Holding's option for Berth I to be scheduled for the regular meeting of August 15, 2019.]

K.P.U. MANAGER'S REPORT

Assistant Manager Simpson informed the Council of the Schoenbar water main failure. She said this morning members of the Water Division, Public Works Department and herself met with our ADEC loan officer to discuss what could be done to expedite a project on Schoenbar Road to replace the water main. She noted staff is in conversation to amend our loan agreement. She

"UNAPPROVED" July 18, 2019

stated the original loan was specific to the 12" water main in that area, and now with the multiply failures of the 36" water main, staff would like to revise the scope of that loan.

Ketchikan's PFAS (Perfluoroalkyl Substances) Drinking Water Test Results

Assistant General Manager Simpson copied for Council review a memorandum from Water Division Manager Kleinegger regarding the recent test results for Perfluoroalkyl Substances (PFAS) in Ketchikan's drinking water.

Resignation of Telecommunications Division Plant Manager- Chastine Lynch

Assistant General Manager Simpson informed the Council of the resignation of Plant Manager Chastine Lynch.

Project Status Reports of the KPU Operating Divisions – June 2019

Assistant General Manager Simpson provided the Council the project status reports of the KPU operating divisions for the month of June 2019.

Discontinuation of Monthly Water Utilization Study Reports

Assistant General Manager Simpson reported to the Council of the discontinuation of the monthly water utilization study reports.

CITY CLERK'S FILE

Clerk Stanker informed the Council the candidate filing period for the October 1, 2019 election opens on August 1, 2019 and closes August 26, 2019 at noon. There are two seats open on the City Council. She said applications are available now and can be picked up in the clerk's office.

CITY ATTORNEY'S FILE – None

FUTURE AGENDA ITEMS

Councilmember Bergeron requested information from staff regarding air quality regulations and what we as a City can enforce. He said his concerns were with the buses and cruise ship exhaust.

Councilmember Flora requested staff to schedule a discussion regarding the Ketchikan Medical Center Health Board's plan for collaborative communication between the health board and the Council.

MAYOR AND COUNCIL COMMENTS

Councilmember Coose said in regards to the monthly water utilization report, he would like staff to provide some type of a report to the Council. He asked staff if they could provide the Council

"UNAPPROVED" July 18, 2019

with a copy of "Best Management Practices with the Tourism Industry". He said it includes information on public relations and being good neighbors. He questioned staff if there was an update on the permit for the rock pinnacle removal.

Assistant Manager Simpson stated staff should receive the final permit any day now, once received, the project would go out for bid.

Port & Harbors Director Corporon informed the Council NOAA Alaska issued the biological opinion on Tuesday and the Incidental Harassment Authorization report was released today. He noted the Army Corps of Engineers was waiting for those reports before they could issue the permit. He anticipated the Army Corps permit would be released by Monday July 21, 2019.

Councilmember Gage said she informed at a previous meeting information on available grants that are federally funded to build roads for recreational purposes. She requested staff to look into possibilities that may be available for Ketchikan. She noted this would be another funding source that wouldn't come out of tax dollars and could be applied for every year. She said another concern she has is in regards to the condition of the break wall in the areas where the cruise ships dock. She noted no one ever talks about that.

Councilmember Bergeron said he would like to see the water utilization report continued, and felt the Council was entitled to that information. He said it is a little embarrassing when the CAO of the hospital comes to speak at the podium about a plan the Council knows nothing about. He said he also has an issue with the person running out into the street at Berth III to stop traffic to let all the buses out. He said he has a business to run too, and didn't appreciate what they were doing.

Councilmember Kiffer echoed the concerns regarding the elimination of the water utilization report. He said there must be a general report on the water usage that staff can provide the Council. He said he would like to see a report on the usage of the Carlanna Lake watershed area. He said things have expanded in that area, and he wondered what the long term plan is. He noted if it is going to be used, it needs to be made usable.

Vice-Mayor Zenge said she would like to see as a future agenda item some sort of a tickler file to remind the Council of things that were brought forward and not resolved at the meeting. She indicated she had another concern regarding the enforcement of all the ordinances that Council approves. She said it is not necessarily the Police Department's duty, and said she would like to see the City hire a code enforcement person that just writes tickets to enforce the code.

Councilmember Coose informed in regards to the Carlanna Lake watershed the forest service built a nice trail, and that is why people are hiking up there.

OTHER NEW BUSINESS – None

EXECUTIVE SESSIONS - None

ADJOURNMENT

As there was no further business, the Council adjourned at 8:40 p.m.

"UNAPPROVED"

July 18, 2019

Judy Zenge, Vice-Mayor

ATTEST:

Kim Stanker, MMC
City Clerk

FYI ITEMS INCLUDED:

Ketchikan Area Arts & Humanities Council's Quarterly Activity and Financial Reports
Love in Action 2019 Activity Reports
Ketchikan Visitors Bureau's Quarterly Report of the President and Chief Executive Officer
Lake Levels and System Generation Report for the Month of June 2019